

RCPSC credentials committee process of determining credit for training done

The following is a summary of the Credentials process for residents to have past training considered for credit towards a subsequent specialty/subspecialty:

Residents who wish to have some of their previous training considered towards their prospective residency training should first discuss this with their future Program Director. The Program Director will determine if the previous training is relevant to the current training. There must be a provision in the specialty requirements in order for previous training to be considered.

The Program Director must ensure that a resident's performance warrants a recommendation for credit and that training time can be reduced and that the resident will still meet the competencies and requirements in the specialty and be successful at the certification examinations.

To process a request for credit the Royal College Credentials unit must receive:

- an application for assessment of Canadian training from the resident with the one time fee for an additional specialty (they do not need to repay this fee when they apply by the deadline, the year prior to that in which they will sit the certification examination)
- a written recommendation from the Program Director outlining the credit recommended, under which section of the specialty requirements this should be applied to and the anticipated end of training date. The recommendation letter must be sent to the Postgraduate Dean to obtain his/her support (both signature can be on one letter or 2 separate letters)

Once all of these are received, the request is reviewed and the Royal College issues a decision to the resident which is copied to the Program Director and Postgraduate Dean.

Of note, Program Directors are under no obligations to recommend credit for a resident if they feel that it is not appropriate to do so.

The following link is to the page where the application is available in 2 formats:

<http://www.royalcollege.ca/portal/page/portal/rc/credentials/start>

Adobe PDF fillable form (Adobe Reader required): [Application for assessment of Canadian residency training](#) or

Print and fill manually: [Application for assessment of Canadian residency training](#)